



Best practices in declaring interests

Legal and Assurance Services

19 February 2020

OUTLINE

1. What to declare
2. How – the process

1. WHAT TO DECLARE – IN A NUTSHELL

All interests / activities which are:

- Overlapping with the subject matter of the tender; and
- Held by you or by one of your close family members (see later); and
- currently ongoing.

1. WHAT TO DECLARE



Financial Investments



Managerial roles



Membership in advisory bodies



Employment



Consultancies



Research funding



Intellectual Property rights



As well as other interests or affiliations

1. WHAT TO DECLARE



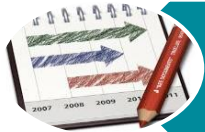
Interests held by the declaring person
(e.g. expert)



Interests held by close family members

- Spouse
- Registered Partner
- financially dependent Ascendant /Descendant

1. WHAT TO DECLARE – minimum content of each interest



Timeframe



Details on the organisation, its remit and how it relates to EFSA



Details on your role and context in which activity takes place



Degree of intensity of each interest (number of mtgs, working hours etc)



Annual impact on earnings of each interest

1. WHAT TO DECLARE - NEW – IMPACT ON EARNINGS

Defined as **all income (gross)** that a Concerned individual earned in the **fiscal year prior** to the one in which the DoI is submitted, including, and not limited to, compensation, fees, honoraria, salaries, rents, sponsorships, fellowships, grants or other funding, pension rights, reimbursement of expenses, endowments and dividend yields. **To be declared also for interests held by Close Family Members.**

Options :

- 0%
- > 0% and <5%
- $\geq 5\%$ and $\leq 25\%$
- >25%

1. HOW to declare - examples

PERIOD	ORGANISATION	SUBJECT MATTER
From 02/2015 to "now"	University of XXXX	<p>The main field of activity of the University is Higher Education and Research. The university is controlled by public institutions and is mainly funded by public sources.</p> <p>I am assistant professor of toxicology and I am part of a research team of six. For what concerns my involvements at EFSA, there is some research done by PhD students on the distribution of rodenticide-resistance mutations in my country.</p> <p>As far as I am aware, the University of xxx has no contracts or other engagements with EFSA or with companies having submitted applications to EFSA. Impact on earnings >25%</p>
From 01/2013 to "now"	Xxxx company	<p>During my spouse's previous employment at this company, he invented the following patent: production of X enzyme from Y and use in proteins for food industry.</p> <p><u>All rights have been transferred to the employer, and s/he does not have exploitation rights of the patent.</u></p> <p>This company is fully owned by the holding xxx, a multinational holding corporation producing and marketing various foodstuffs using ingredients and claims assessed by EFSA. Impact on spouse earnings from 0-5%</p>

1. WHAT to clarify in your declared interests

Please also clarify if in the context of an engagement with public institutions

- you are currently performing a risk management overlapping with the mandate at stake

OR

- if you provide consultancies to the private sector, and if this is the case, the beneficiary(ies) of the advice

1. WHEN to insert a new interest or update a declared one

- Declare interests as soon as they emerge
- Whenever you receive a request from EFSA to submit or update a DoI

2. RESPONSIBILITIES

- the declaring subject (e.g. expert) is the sole responsible for veracity and completeness of the declaration
- EFSA assesses each interest in accordance with screening criteria [available online](#)



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